



जगद्गुरु रामानन्दाचार्य राजस्थान संस्कृत विश्वविद्यालय

ग्राम-मदाऊ, पोस्ट-भांकरोटा, जयपुर-302026

क्रमांक : प(3)जरारासंविदि/सा.प्र./17/

दिनांक :

कम्प्यूटर विशेषज्ञ की सेवाओं हेतु सीमित निविदा आमंत्रण सूचना

इस विश्वविद्यालय को अस्थाई रूप से छः माह के लिये कम्प्यूटर विशेषज्ञ की वृत्तिक सेवाओं की आवश्यकता है। इसके लिये इस कार्य को करने वाले व्यक्तियों से निविदाएं आमंत्रित की जाती हैं, जिसका विवरण निम्न प्रकार है :-

कार्य का विवरण	कार्य की विशेषता	अनुमानित लागत
1 कम्प्यूटर विशेषज्ञ की वृत्तिक सेवाएँ भाड़े पर (हायर) लेना।	विश्वविद्यालय की वेब साइट पर विभाग की समस्त सूचनाओं का प्रकाशन करने, जनसम्पर्क का कार्य करने एवं दूरदर्शन पर कार्यक्रम प्रसारण करने तथा समय-समय पर वेब साइट पर अपग्रेड करने आदि से संबंधित कार्य।	रुपये 150000/-

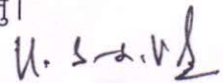
निविदा प्रपत्र दिनांक 10.11.2017 से किसी भी कार्य दिवस में विश्वविद्यालय परिसर में स्थित इलाहाबाद बैंक में निविदा प्रपत्र शुल्क रुपये 200/- का चालान जमा करवाकर दिनांक 17.11.2017 के दोपहर 12.00 बजे तक प्राप्त किया जा सकता है। निविदा प्रपत्र कार्य दिवसों में विश्वविद्यालय कार्यालय से प्राप्त किये जा सकते हैं अथवा विश्वविद्यालय की वेबसाइट www.jrrsanskrituniversity.ac.in एवं राज्य सरकार के स्टेट पब्लिक पोर्टल <http://sppp.raj.nic.in> से भी डाउनलोड किया जा सकता है। निविदा प्रपत्र उक्त वेबसाइट से डाउनलोड किये जाने की स्थिति में फर्म को 200/- रुपये बैंक में जमा कराकर उसका चालान अथवा 200/- रुपये का ड्राफ्ट तकनीकी निविदा के साथ संलग्न करना होगा। पूर्णरूपेण भरे हुये निविदा प्रपत्र आवश्यक दस्तावेजों सहित दिनांक 17.11.2017 को 1.00 बजे तक इस कार्यालय में जमा कराये जा सकते हैं। तकनीकी निविदा तथा वित्तीय निविदा पृथक-पृथक मोहरबन्द लिफाफे में प्रस्तुत करनी होगी। प्राप्त निविदा प्रपत्रों में से तकनीकी निविदाओं को उसी दिन अर्थात् दिनांक 17.11.2017 को 3.00 बजे इच्छुक उपस्थित निविदादाताओं के समक्ष खोला जाएगा। वित्तीय बिड सफल तकनीकी निविदाओं में से ही खोली जावेगी जिसके लिये तकनीकी रूप से सफल निविदादाताओं को पृथक से सूचित किया जावेगा। अन्य शर्तें एवं विस्तृत जानकारी विश्वविद्यालय की वेबसाइट www.jrrsanskrituniversity.ac.in एवं राज्य सरकार की वेबसाइट <http://sppp.raj.nic.in> पर देखी जा सकती है।


कुलसचिव

क्रमांक : प(3)जरारासंविदि/सा.प्र./17/7998-01
प्रतिलिपि :-

दिनांक : 10-11-17

1. निजी सचिव, माननीय कुलपति महोदय, जरारासंविदि, जयपुर
2. वित्त नियंत्रक, जरारासंविदि, जयपुर
3. कम्प्यूटर प्रोग्रामर, जरारासंविदि, जयपुर को वेबसाइट पर अपलोड करने हेतु।
4. नोटिस बोर्ड हाजा कार्यालय बोर्ड पर चस्पा हेतु।


कुलसचिव

**JAGADGURU RAMANANDACHARYA
RAJASTHAN SANSKRIT UNIVERSITY, JAIPUR
TENDER FORM (COVER 'A'- Technical Bid)**

1. Name -----

2. Address -----

Mobile No.-----

E-mail address -----

Bank account no. ----- Name of Bank ----- IFSC Code -----

----- (enclosed a cancelled cheque)

Pan No.

3. The Tender fee amounting to Rs. 200/- in the form of DD No. ----- (Name of Bank) ----- Dated -----

4. Details of Educational Qualification-

S. No.	Degree	Passing Year
1.	M.Sc.(Computer Science/IT)	
2.	M.Tech(Computer Science/IT)	
3.	MCA	
4.	Any Other	

5. Experience of the following-

S.No.	Nature of work	Exprience in years
1	Web Site Developement	
2	Working in Multimedia & Designing	
3	Working on Television & Social Media	
4	Any other	

6. Declarations:-

It is solemnly declared that:-

- 1 I have not been defaulter in any banks/institutions loans.
- 2 I have not defaulted in payment of any statutory dues/liabilities.
3. I have not been blacklisted by any govt. agency/deptt./University.

Note:-1. Enclosed necessary documents for as a proof of above details.

Signature of Tenderer

Instructions for Tender form

Sealed tenders are invited for hiring Services of computer related work from individuals.

1. Tenders are to be submitted on prescribed tender form which can be downloaded from the university website. Rs. 200/- in the form of D.D. in the name of the Registrar, J.R.Rajasthan Sanskrit University, Jaipur payable at Jaipur (which will not be refunded) will have to be deposited while submitting the tender by the tenderer. Tenders not submitted on prescribed form or received without D.D. of Rs 200/- will be rejected.
2. Price Preference as per rules will be admissible in the rates tendered. The Bids must remain valid for one year from the Date of issued work order.
3. Tenders in a sealed envelope marked conspicuously "tender for computer related work" should reach the Registrar, J.R.Rajasthan Sanskrit University, Jaipur on or before **17-11-2017 upto 1.00 p.m.** The tender can be handed over personally at the above office and a receipt obtained or be sent on registered/speed post. The technical bids will be opened on the **17-11-2017 at 3.00 p.m.** before committee or by an officer duly authorized in the presence of any intending tenderer or their authorized representative who may be present.
4. Photo copy of PAN Card & Address proof , Education qualification certificates, Experience Certificates must be enclosed.
5. University is not bound to accept the lowest tender and may reject any tender or any part of the tender without assigning any reason thereof.
6. Tenders received after the prescribed time and date shall stand rejected.
7. J.R.Rajasthan Sanskrit University, Jaipur reserves the right to reject any tender without assigning any reason thereof.

REGISTRAR

Terms & Conditions for the Hiring of Computer Professional Services

1. Individual should be holding experience in Web Site Development, Working in Multimedia & Designing, Working on Television & Social Media.
 2. Educational Qualification of Individual must be atleast MCA/M.Sc.(Computer Science/IT), M-tech (Computer Science/IT) or Equivalent. Photo copy of the certificates of these Educational Qualification must be attached with technical bid.
 3. Individual shall not assign or sublet the work or any part of the work to any other agency.
 4. Successful tenderer shall have to execute an agreement on a non-judicial stamp paper of Rs. 500/- at his own cost, in the prescribed form for due performance of the contract within seven days for the date of work order.
 5. Advance payment will not be made.
 6. Individual shall pay the expenses of completing and stamping the agreement. If the successful tenderer fails to execute agreement within the prescribed period or when he fails to providing the services as per order within the time prescribed such failure will be treated as a breach of terms and conditions and necessary action shall be taken.
 7. The approved rates shall be valid up to the period of 6 months. The period can be extended with mutual agreement/consent.
 8. If the rates quoted are considered higher/or un-appropriate then negotiations may be made.
 9. The university reserves the right to accept/reject any tender in full or part thereof without assigning any reasons and is not bound to entrust the job to the lowest tenderer.
 10. The contract may be terminated at any time due to violation of any terms and conditions by successful tenderer or the work being found un-satisfactory by the university.
 11. If any controversy or claim arising out of the breach there will be settled by the Vice-chancellor of the university. The decision of the vice-chancellor will be final and binding. In case of any dispute, all legal proceeding shall be lodged in the court(s) situated in Jaipur or the Rajasthan High Court bench at Jaipur.
 12. The tenderers shall not be allowed to withdraw/amend or give any new condition after opening the tenders.
 13. Individual should quote the rates both in words and figures clearly and legibly. There should not be errors and/or overwriting. Correction if any, should be made clearly and initialed with dates. Wherever necessary.
 14. Tender form shall be filled in ink or typed. No tender filled in pencil shall be considered.
 15. Individual shall preserve the data till further instructions by the University in this regard.
- NB- The terms and conditions not specifically mentioned above shall be as per university rules/GF & AR of Govt. of Rajasthan/RTPP Act 2012/RTPP Rules 2013.**

