**Standard Format for C.V.**



**Application for the post of Vice-Chancellor in Jagadguru Ramanandacharya Rajasthan Sanskrit University, Jaipur**

Latest Passport Size Color Photograph

|  |  |
| --- | --- |
| 1. | Full Name in English:.........................................  Full Name in Hindi: ............................................. |
| 2. | Short Name :....................................................... |
| 3. | Father’s/ Mother’sName :.................................. |
| 4. | Date of Birth: ....................................................... |
| 5. | Present Address:................................................... |
| 6. | Permanent Address:............................................ |

7. Present/ Last position held with full address **:**

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8. Telephone with STD Code:

Landline (O): .........................................................

Landline (R): .........................................................

Fax. No.: .........................................................

Mobile No.: .........................................................

1. Email :.................................................................

10. Website, if any: .........................................................................................................

11. Summary (Not more than 300 words) about the applicant:

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12. (a) Academic Qualifications (beginning from the first degree received) :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Degree / Course | Year | % of marks / Grade | Name of University | Remarks, if any |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

12. (b) Post Doctoral/Training Experience including academic visits abroad:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Duration | Institution | Designation | Nature of Work |
|  |  |  |  |  |
|  |  |  |  |  |

13. (a) Teaching Experience (from date of first appointment): (**Total**: .…**Years**…...**Months**)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Position | Duration | | Total duration (In years) | The actual date of joining and Remarks, if any |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

13. (b) Participation and contribution in relevant areas in higher education

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Organization | Area of specialization | Duration | |
| From | To |
| Visiting Professor |  |  |  |  |
| Resource Person |  |  |  |  |
| Others (Specify) |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| 13. | (c) | |
| S.No. | | Nomenclature of Innovative Academic Programmes formulated | | Year of Introduction |
|  | |  | |  |

13. (d) :Important MoUs formulated for academic collaborations

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | MoUs formulated | Name of Agencies/ Departments involved | Year of MoU |
|  |  |  |  |

13(e) Position of Chairs:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No. | Name of Chair | Name of Agencies/Departments involved | Period of holding the chair |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. (a) Experience of Academic Administration (viz Dean/ Director/ HoD/ Proctor/Warden/Superintendent/Registrar/IQAC etc. (**Total**:……**Years**….…**Months**)

| S.  No. | Name of  Institution | Position  Held | Task/  responsibilities  assigned | Duration | | Duration  in Year | Remark  If any |
| --- | --- | --- | --- | --- | --- | --- | --- |
| From | To |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

14 (b) Contribution to Corporate Life of University, Community Engagement, Experience of Pedagogy, Curriculum Framing and Conduct of Examination (University/State/National Level), Served in Statutory Bodies, University Recruitment Process etc.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.  No. | Name of  Institution | Position  Held | Task/Responsibilities Accomplished | Period | Remarks if Any |
|  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. (a) Research Experience:(**Total**: ……**Years**……**Months**)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.No. | Name of Institution | Research Position held | Research areas pursued | Duration | | Duration in year |
| From | To |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

15 (b) Sponsored Research Projects :-

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Title of the Project | Funding Agency | Position  Held | Duration | | Remarks if Any |
| From | To |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |

16. Special achievements:-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. | Name of | Position | Period | Detail of special |
| No. | Institution | Held |  | Achievement |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

1. Publications output :-
   1. No. of research papers published in international journals**:**
   2. No. of research paper published in national journals**:**
   3. Paper presented in international conference / seminars/ workshops**:**
   4. Papers presented in national conference /seminars/workshops **:**
   5. Books authored **:**
   6. Books edited/Chapter**:**
   7. Popular articles**:**
   8. Monographs**:**
   9. Training Modules**:**
   10. Patents, if any**:**
   11. Any other publications**:**

**Note**:- List of publications as above should invariably be enclosed with C.V.

18. (a) Awards/Honors/Merit Certificates/ Applications/Fellow etc:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No | Name of Award | Year | Details of awards / honours / fellow etc. | Contribution for which awards given |
|  |  |  |  |  |
|  |  |  |  |  |

18 (b) Fellow of Academy/ Professional Societies etc.

|  |  |
| --- | --- |
| S.  No. |  |
|  |  |
|  |  |
|  |  |

19. Association with International institution / agencies / Societies.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. | Name of | Nature of | Period with details | | Contribution done |
| No. | Institution | association |  |  |  |
|  |  |  | From | To |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
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20. Association with National level institutions / agencies / Societies.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S. | Name of | Nature of | Period with details | | Contribution |
| No. | Institution | association |  |  | Done |
|  |  |  | From | To |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

21. Consulting experience

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Client /Organization Name | Nature of Assignment | Duration of Assignment |
|  |  |  |  |

22. Guide assignments

|  |  |  |
| --- | --- | --- |
| S.No. | Level | No. of students guided |
| 1. | P.G. |  |
| 2. | M.Phil |  |
| 3. | Ph.D. |  |
| 4. | Post Doctorate |  |

23. Your vision for the University (up to 500 words)

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24. Details of References, if any

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.  No. | Name of the Referee | Post Held by Referee | Email | Phone No. | Mobile |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

25. Are there are any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/ Criminal court in India or abroad: YES/NO

***[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]***

26. Is/are there any Departmental enquiry(ies) and/or preliminary enquiry(ies) pending against you and/or you have been penalized resultant to any Departmental enquiry(ies):

YES/NO

***[In case of Yes copies of relevant documents and rulings in favour or disfavour may be attached for reference.]***

27. Please attach

(i) Attach age proof (Matric certificate or any other proof),

(ii) List of Publications,

(iii) Appointment Order as Professor ,

(iv) Experience Certificate from Employer mentioning the **actual date of joining as Professor**,

(v) Any relevant documents to (25) & (26) .

**DECLARATION BY THE CANDIDATE**

I solemnly declare/affirm that:

1. The particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
2. I am a person of good conduct and uphold principles of academic integrity.
3. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, and if, I am already appointed my services are liable to be terminated without any notice from the post of the Vice-Chancellor as per Act and Statutes and other applicable rules.

Place:

Date:

Signature of the Applicant